



Flight Crews Unlimited  
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## Pilot Update Form

Flight Crews Unlimited, Inc. requires that our pilots update their records with us on an annual basis. In an effort to facilitate our Crew Requests, this process will enable us to contact you for a trip assignment at a moment's notice. Additionally, it will allow us to contact you exclusively for Crew Requests for which you are simulator current. We appreciate your efforts in assisting our staff and clients.

Please print this Update and return to our office along with necessary documentation the Update represents. Your private Pilot Record will then immediately reflect your Update.

- PILOT RECORD FORM** – Please update annually.
- SIMUFLITE/FLIGHT SAFETY PAPERWORK** – Please renew annually upon attending Recurrent Training or upon receiving Initial Training.
- COPY OF MEDICAL CERTIFICATE** – Please update upon renewal.
- COPY OF LICENSE** – Please update upon receipt of a new type rating.
- COPY OF RESUME** – Please update when your employment status has changed.
- COPY OF PASSPORT** – Please update upon renewal and issuance of Second Passport.
- VISAS** – Please provide us with copies of newly issued entry Visas as they obtained.

Please feel free to contact us with any questions you may have and we will be glad to assist you (815) 675-1622. Please return all required documentation along with the Pilot Update Form to our office via e-mail: [teri@flightcrews.com](mailto:teri@flightcrews.com).